



# Our Lady Of Providence Excellence Award

## NOMINATION FORM

The **SPONSOR** (principal, pastor, parent or other stakeholder) may nominate any eligible educator who is currently teaching at a Catholic school within the Diocese of Lafayette-in-Indiana.

The **NOMINEE** (educator being nominated for this award) must possess a valid Indiana teaching license and have a minimum of three years of teaching experience in a Catholic School. If nominating a theology or religion teacher without an Indiana license, please provide relevant educational experience.

Both the school pastor (or president) and the principal must approve the nomination in order for the nominee to be considered for this award. No more than three nominees may be submitted from a single school.

## NOMINEE INFORMATION

Name of Nominee: \_\_\_\_\_ Date: \_\_\_\_\_

School: \_\_\_\_\_ City: \_\_\_\_\_

Nominee's e-mail: \_\_\_\_\_

Current role: \_\_\_\_\_

Total years serving in current role: \_\_\_\_\_ Total years serving in Catholic education: \_\_\_\_\_

Total years teaching experience: \_\_\_\_\_

Professional experience (other school names and years taught):

Professional activities, awards, and honors:

Service to the community:

Nominee Name:

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## ESSAY QUESTIONS

Essays are to be completed by the sponsor. Please provide one paragraph for each of the three questions.

- 1. Describe how the nominee exemplifies and contributes to the mission and vision of the school as evidenced through his/her faith.**

- 2. Describe how the nominee has significantly impacted the Catholic school by working collaboratively with peers, inspiring students, and addressing school improvement goals.**

Nominee Name:

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## ESSAY QUESTIONS (continued)

- 3. Explain how the nominee meets the needs of all learners, including those who are struggling or excelling, in order to maintain high standards for all students.**

## LETTERS OF RECOMMENDATION

Two letters of recommendation (500 word maximum per letter) gathered by the sponsor:

- 1) One letter from the pastor, principal, assistant principal, or colleague;
- 2) One letter from a parent of a student who has had the nominee as a teacher.

Letters should address the following:

- Faith in action
- Evidence that the nominee's classroom is an engaging and innovative learning environment for students
- Personal witness to the impact that the nominee has had on students

Nominee Name: \_\_\_\_\_

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## PASTOR/PRESIDENT SIGNOFF

**Name of Pastor/President:** \_\_\_\_\_

I verify that the nominee is in good standing with the Catholic school / parish and approve of this nomination.

Additional Comments:

**Pastor Signature** \_\_\_\_\_

## PRINCIPAL SIGNOFF

**Name of Principal:** \_\_\_\_\_

I verify that the nominee is in good standing with the Catholic school and approve of this nomination.

Additional Comments:

**Principal Signature** \_\_\_\_\_

## SPONSOR INFORMATION

**Sponsor Name:** \_\_\_\_\_

**Sponsor Email:** \_\_\_\_\_

**Sponsor Signature** \_\_\_\_\_

## SUBMISSION INSTRUCTIONS

This form should be completed in its entirety and e-mailed to the Office of Catholic Schools at [trausch@dol-in.org](mailto:trausch@dol-in.org). Letters of Recommendation should be submitted at the same time as the nomination form.

**NOMINATION DEADLINE IS FEBRUARY 1, 2019**